

Society of Alabama Archivists

Business Meeting Minutes, October 13, 2006

The annual fall meeting of the Society of Alabama Archivists was held at Samford University on October 13, 2006. The meeting was called to order by President Donnelly Lancaster Walton at 2:15 pm.

- I. **2005 Business Meeting Minutes:**
The minutes from the 2005 fall meeting were approved as distributed.
- II. **The Treasurer's Report:**
Cynthia Luckie presented the 2005-2006 SALA financial report.

Treasurer's Report - 13 October 2006

Checking account balance as of 11/15/2005		\$4,464.04
Income		
2005 Meeting Registrations	\$525.00	
Membership Dues	\$820.00	
2006 Meeting Registrations	\$775.00	
SAC	\$566.70	
Total Income		\$2,686.70
Expenditures		
2005 Meeting Expenditures	\$(1,197.99)	
SAC Contribution	\$(500.00)	
SAC Planning (Jackson, MS) - Treasurer's travel expenses	\$(109.97)	
SSA-SAA EDA Grant Fund	\$(500.00)	
Morgan County Archives donation made in memory of Susan Bzdell	\$(250.00)	
Postage	\$(103.47)	
Newsletter Printing - Spring Issue by University of South Alabama Printers	\$(301.87)	
Newsletter Printing - Fall Issue (editor self-printed)	\$(104.85)	
Newsletter Printing - mailing labels and seals	\$(19.38)	
Total expenditures	\$(3,087.53)	\$(3,087.49)

Checking account balance as of 10/11/2006		\$4,063.35
Wachovia CD (renewal maturity date - 12/12/2006)		
Current balance		\$1,575.39
Total assets		\$5,638.64

III. Newsletter Printing Cost and Publication Options:

The current costs for printing the newsletter are a considerable increase over those from previous years. The members discussed whether to continue printing the newsletter or convert to an electronic format made available on the webpage. It was decided to send one more print version to the membership with an insert asking which format (electronic or hard copy) the member prefers to receive. Once the responses are collected and compiled a decision will be made on whether SALA will continue printing the newsletter or begin publishing it online.

IV. State Historical Records Advisory Board (SHRAB) Representative:

Lyn Frazier was appointed by the Executive Board to serve as SALA's representative. At the first SHRAB meeting each representative drew their term lengths, at which time Lyn drew a 3-year term.

The members discussed how future representatives should be selected. It was decided that the Executive Board will be charged with selecting SHRAB representatives and that a by-law stating that charge will be drafted for next year's meeting.

V. Membership Drive:

The members discussed ideas for increasing the current membership by reaching out to potential members since there are regions of the state that are not represented very well or at all in SALA. The members felt that the Executive Board should appoint a committee. This committee should consist of members that geographically represent the state, especially those regions with few SALA members. It was also suggested that SALA could also reach out to students better. Suggestions for recruiting new members include thematic meetings, special mailings of the newsletter, and offering services that would benefit potential and current members.

VI. Southern Archives Conference (SAC) Meeting Report:

The 2006 financial report for SAC was presented to by Cynthia Luckie. The financial duties fell to Alabama this year and Cynthia, as SALA Treasurer, served as SAC Treasurer.

Southern Archives Conference Treasurer's Report, June 14, 2006

Seed money from the four member organizations		\$2,000.00
Income		
Registrations	\$2,295.00	
Vendors	\$560.00	
SAC Dinner at Prejeans	\$528.00	
Subtotal		\$3,383.00
Expenses		
Hilton Hotel (refreshments at breaks and equipment rentals)	\$ -1,631.67	
SAC Dinner at Prejeans (two did not attend, but did not want reimbursement)	\$ -480.00	
Honoraria	\$ -400.00	
Van rental for Tabasco tour	\$ -106.92	
Gas for van	\$ -26.86	
Reception on Wednesday night	\$ -411.31	
Refreshments on Friday night	\$ -59.44	
Subtotal		\$ -3,116.20
Balance		\$2,266.80
Returned to each organization		\$566.70

Disciples of Christ Historical Society (Nashville, TN) absorbed the postage cost of the SAC registration mailout.

SAC was well attended with approximately 50 attendees. The 2008 meeting will be hosted by Southern Baptist Historical Library and Archives and Taffey Hall (SBHLA Archivist) in Nashville, Tennessee. Planning for the meeting will begin next year and Alabama will be responsible for the program. Cynthia will represent SALA during the planning for the 2008 meeting. She asked for a volunteer who is willing to assist with attending planning meetings and with Alabama's responsibilities. If members have any ideas for programming they should send them to Cynthia. She will send a message concerning developing the program committee in the near future.

VII. New Business from the Floor:

A few new business items were brought to the floor at this time.

SALA Web Committee:

It was brought to the floor that SALA should initiate a Web Committee that would work on developing the content of the webpage and make the pages user-friendly. Laura Anderson, Jim Baggett, Jason Kneip and Marty Olliff volunteered to serve on the

web committee and additional volunteers were solicited. No other members volunteered and the committee was approved as listed above.

Repository Directory:

The members discussed updating the Repository Directory that was printed several years ago by SALA. Considering the issues with a printed directory it was decided that the Web Committee would solicit information from repositories and post the directory online. This method would make the directory easier to update and access. The online directory could be used as a tool to recruit new members.

2007 Meeting in Dothan:

Marty Olliff invited everyone to come to Dothan for next year's fall meeting. He announced that he and Troy University-Dothan Campus have invited Dr. Allen Weinstein, Archivist for the US, to deliver the keynote address at the meeting.

VIII. Election of Officers:

The report of the Nominations Committee was presented to the members by Donnelly Lancaster Walton. Additional nominations and discussion were solicited following the report. The 2006 Nominations Committee consisted of Donnelly Lancaster Walton, Marty Olliff and Paige Lindsey Smith.

The committee recommended the following people to serve as officers and on the Executive Committee:

Officers:

President:	Laura Anderson, Birmingham Civil Rights Institute
Vice President:	Jessica Lacher-Feldman, University of Alabama
Secretary:	Jennifer L. Beck, University of Ala. at Birmingham
Treasurer:	Cynthia Luckie, Ala. Dept. of Archives and History

Executive Committee:

Term 2006-2009	Rhonda Larkin, Madison County Records Center
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A vote was taken and all nominations were unanimously elected.

IX. The meeting was adjourned at 3:00 pm.

Respectfully submitted by
Jennifer L. Beck, Secretary