

# SOCIETY OF ALABAMA ARCHIVISTS

## BUSINESS MEETING MINUTES, 4 OCTOBER 2013

The annual fall meeting of the Society of Alabama Archivists was held at the U.S. Space and Rocket Center in Huntsville on October 4, 2013. The meeting was called to order by Vice President Carey Heatherly (filling in for President Lyn Frazer) at 12:31 p.m.

### I. 2012 Business Meeting Minutes

The minutes from the 2012 meeting were approved as written.

### II. Old Business

#### A. Records Disposition Authority Review

Tracey Berezansky announced that in October 2012 the Local Government Records Commission approved revisions to the Records Disposition Authority for archives and libraries in the state. She had asked SALA members to review the plan at our meeting last year, so she thanked everyone for the input.

#### B. Historical Records Advisory Board

Marty Olliff reported briefly on the activity of the HRAB. Using money from the NEH and NHPRC, the Board reviewed twenty-seven grants and supported nineteen of them. The grants ranged from about \$700 to about \$3,000, and all the money was given away (none went to administrative costs). If more funds are available next year, the HRAB plans to focus primarily on preservation grants.

### III. Treasurer's Report

Cynthia Luckie presented the 2012-2013 SALA financial report.

#### TREASURER'S REPORT - 4 OCTOBER 2013

<b>Checking account unrestricted assets as of 9/27/2012</b>		<b>\$6,481.85</b>
<b>Income</b>		
Membership dues	\$580.00	
2012 meeting registrations	\$975.00	
2013 meeting registrations	\$475.00	
<b>Total income</b>		<b>\$2,030.00</b>
<b>Expenditures</b>		
Website hosting fee	\$(189.40)	
2012 meeting expenses	\$(614.54)	
2013 meeting expenses	\$(500.00)	
PayPal service charges	\$(3.10)	

<i>Total expenditures</i>		<b>\$(1307.04)</b>
<b>Checking account unrestricted assets as of 10/03/2013</b>		<b>\$7,204.81</b>
<b>Wells Fargo CD (renewal maturity date - 8/12/2014)</b>		<b>\$1,761.89</b>
<b>Total unrestricted assets</b>		<b>\$8,966.70</b>
<b>Archives Training Collaborative fund</b>		<b>\$292.00</b>
Submitted by Cynthia A. Luckie, Treasurer		

#### IV. Committee Reports

##### A. Time and Place Committee

*Laura Anderson, Carey Heatherly, Jason Kirby, Tim Pennycuff, Greg Schmidt*

Carey Heatherly reported that the 2014 meeting will be held in a central location, probably Montevallo; 2015 will be in southern Alabama (location to be determined); and 2016 will again be in the central part of the state. During this report there was a side discussion about SAC, which will be held in New Orleans in the spring of 2014. Since members of the hosting state now oversee all arrangements, the other states contribute money but no longer participate in the planning. SAC will be held in Alabama again in 2018.

##### B. Nominations Committee

*Mike Breedlove, Carol Ellis, Greg Schmidt*

Greg Schmidt presented the report of the Nominations Committee. Additional nominations and discussion were solicited following the report.

The committee recommended the following people to serve:

##### **Officers:**

President: Carey Heatherly, University of Montevallo  
Vice President: Rebekah Davis, Limestone County Archives  
Secretary: Meredith McDonough, Alabama Dept. of Archives & History  
Treasurer: Cynthia Luckie, Alabama Dept. of Archives & History

##### **Executive Committee:**

Jason Kirby, Birmingham Botanical Gardens (2013-2014)  
Dana Chandler, Tuskegee University Archives (2013-2015)

A vote was taken and all nominations were unanimously elected.

##### C. Archival Training Collaborative Committee

*Tracey Berezansky, Mike Breedlove, Carol Ellis, Marty Olliff, Greg Schmidt*

Tracey Berezansky reported that an ATC workshop on archival basics was offered on June 8 at the Huntsville-Madison County Public Library. She mentioned a couple of workshops that may be offered soon (including one on repair and

preservation to be taught by someone from Samford University), and she asked anyone else interested in teaching or hosting to speak to the committee. Tracey also suggested that SALA offer training every October as an Archives Month promotion, and she proposed that we develop an annual slate of courses (rather than our current piecemeal approach to planning). Marty Olliff added that recently spoke with members of the Alabama Museum Association who were interested in coordinating with SALA to do similar training; while the AMA already offers educational programs for museums, some of their audiences would benefit from archival courses as well.

**D. Archives Month Committee**

*John Allison, Martha Bace, Dana Chandler, Rebekah Davis, Jessica Lacher-Feldman, Reagan Grimsley, Carey Heatherly, Cynthia Luckie, Greg Markley, Marty Olliff, Paige L. Smith*

Paige Smith explained that the committee's lack of activity this year was largely due to personal issues that she and her co-chair, Martha Bace, experienced. While she hopes to be more involved in the future, she asked that someone else assume leadership for now. Bob Riter, a professor at SLIS, has expressed interest in joining both SALA and this committee, and Ben Peterson volunteered to join and chair in the interim period. Tracey Berezansky pointed out that one accomplishment this year was the governor's proclamation of October 2013 as Archives Month in Alabama. A discussion followed about the activities at various repositories, and Marty Olliff suggested positing other ideas to the SALA listserv.

**E. Awards Committee**

*Jim Baggett, Lyn Frazer, Gwen Patton, Debbie Pendleton*

No committee report was submitted, but Jim Baggett presented the second Marvin Yeomans Whiting Award after the welcome address at the start of the meeting. The recipient was Liz Wells, former head of the Special Collection at Samford University. The new committee will consider nominations for the SAC travel grant and the 2014 Whiting Award.

**V. Website**

Carey Heatherly announced that Jason Kneip will be stepping down as manager of the SALA website, listserv, and (probably) Facebook page. Carey asked for volunteers to assume this task. Cynthia Luckie explained that since we pay for a web hosting service, we just need someone to code and update the calendar, minutes, programs, and such. Greg Schmidt expressed some interest, but no decision was made. Marty Olliff then asked that today's speakers post their presentations online (via SlideShare or a similar service) so that links can be added to the SALA website.

**VI. New Business**

**A. Society of American Archivists Conference**

Dana Chandler noted that Alabama was very well represented at the annual SAA conference in New Orleans last August.

**B. Southeastern Regional Organization**

Greg Schmidt represented SALA at a meeting held during SAA to consider the desirability of forming a strong southeastern regional organization. The representatives exchanged names and contact information but no serious discussion took place. (Other members pointed out that SAC was born of similar efforts.) Greg will share any further updates as they come.

**VII. The meeting was adjourned at 1:12 p.m.**

Submitted by Meredith McDonough, Secretary.